

CITY OF REDMOND ARTS COMMISSION

MINUTES

October 12, 2006

Old Redmond Schoolhouse Community Center

"Voice the views of the community to Mayor and City Council in reference to all cultural endeavors"

COMMISSIONERS PRESENT: Chairperson Roy Leban, Vice Chair Tom Flynn, Eva Moon, John Stilin, Latha Sambamurti, Kay Tarapolsi (left at 8:37pm), Jill Krusinski and Lisa Shine

ABSENT AND EXCUSED: Kamal Siegel

STAFF PRESENT: Dorie Lysaght, Arts Administrative Assistant and Meagan Farrell, Recording Secretary

GUESTS PRESENT: none

.

AGENDA

Note: Bold/italic text denotes Staff and Commissioner follow-up resulting from this meeting.

I. CALL TO ORDER

Chairperson Roy Leban called to order the regular meeting of the Redmond Arts Commission (RAC) at 7:05 p.m. at the Old Redmond School House Community Center (ORSCC).

II. APPROVAL OF MINUTES

The Redmond Arts Commission (RAC) minutes of September 14, 2006 were approved with following amendments:

- Additional guests present – John Davis and Brandy Lakeman
- III – Change "Additions to agenda" to "Changes to agenda"
- IV – Change the word "council" in paragraph two, to "commission"
- IV – Add that former Commissioner Jill Schmidt volunteered to paint Melna's plate in paragraph three
- V,E – Change \$6 to \$600
- Add name of Commissioner giving report to text of minutes

- VII, A – Add Performing Arts Committee Members to list of people being thanked.
- IX, A – Change Tarapolsi to Churchill. Change “committee” to “staff”
- X – Add the Miller Art Center to the Carnation location

Motion for approval of the RAC minutes of August 10, 2006 as

submitted by: Chairperson Leban

Second by:

Motion carried: 6-0 unanimous

III. ADDITIONS TO AGENDA

V. Special Items:

- A. Add E. Web Commission Report
- B. Remove Art Outside the Box report – the project has been completed

X. Grants

- B. Arts Award - Move this up on the schedule as Tarapolsi may need to leave early.

IV. STAFF REPORTS

A. Chair Report - Leban

Leban congratulated and thanked all the commissioners for a job well done at the Council Meeting. He also said that while in Lawrence, KS, he noticed that they had painted newspaper racks and benches. If Art Outside the Box is successful, RAC may want to consider this idea for future projects. Finally, he mentioned that the EAFA Annual Show will be opening from 2-5pm on Saturday, October 14 at Key Center in Bellevue.

B. Vice Chair Report – Flynn

Flynn told the group that Dan Colvin will be participating in an open studio show this weekend. His work includes mixed media and computer art. His studio will be open on Saturday and Sunday. He invited RAC to visit Colvin's website at www.colvinart.com.

V. STAFF REPORTS

A. Recruitment of the Arts Administrator

Two tiers of interviews will be held for this position. The first tier of interviews will be held the week of October 23. The interview panel will include city staff and Charlie Rathbun of 4Culture. The second tier of interviews will be held the week of October 30 during the evening hours.

Commissioners will be participating in these interviews. Churchill will email RAC with further information. Commissioners were asked to contact Churchill with any questions on the process.

B. RFP for the ROS Curator

There were no applications submitted, so the search will be widening. Commissioners were asked to email staff with any suggestions on where to find applicants. ***Staff will contact former commissioner Katie Innes for suggestions.***

C. ORSCC Gallery

EAFA will be doing four shows per year. Staff is looking for possibilities to fill the additional slots. Staff will keep the commissioners updated on this progress via the staff reports.

D. GIS Map

There was no new information on this. Leban mentioned that we'll be able to use the push pins on it to indicate areas where we're considering art.

E. Volunteer Hours

Commissioners are asked to report volunteer hours over 5 hours in a month to Lysaght or Churchill.

F. Annual Report

Please get your information and photos to Lysaght by November 15. The goal is to get this report out by January/February. ***Stilin volunteered to write up a report on Strategic Restructuring.***

G. Tourism Grant Request

The request was pulled due to the 07/08 budget proceedings. It will be re-submitted in January.

H. Stolen Art – Hygrometus I

Tarapolsi suggested getting the theft covered by the Redmond Reporter. Lysaght stated that this was suggested in the past, but nothing came of it. ***Lysaght will ask Smith to follow up with Catherine Lenox on this matter.***

I. Chamber of Commerce Advertising

The advertising will be paid for out of the tourism money.

J. Bulletin Board

Judy Hewitt, the volunteer who updated the bulletin board at the ORSCC, will no longer be coming in. For all of her hard work, she won a Redmond Volunteer Arts Award in 2002. Staff is currently looking for a new arts bulletin board volunteer or an alternative posting method.

VI. GRANTS

A. Penny Orloff Grant – Tarapolsi

Tarapolsi and Stilin met to discuss this grant application. They did not recommend this application because they felt that it did not share the objectives of the RAC. Tarapolsi had questions about the budget numbers.

VII. SPECIAL ITEMS

A. Commissioner Term Letters - Krusinski

Krusinski completed this document. ***She will email it to the RAC.*** Commissioners were asked to send comments to Krusinski. Next month commissioners will sign it and send it to the mayor.

B. Strategic Plan - Leban

Leban stated that everyone did a great job on this. RAC discussed whether or not commissioners should try to meet with council members one on one to address any questions they might have about the plan and find out what they like/dislike about it. It was decided that the council members could approach the RAC if they had any questions or concerns about it. Flynn also felt RAC should get the staff's feedback on how they felt the Council meeting went.

It was also decided that objectives should be given to the appropriate committees to be worked on. There is more work to do on these objectives before RAC votes on them.

C. Committee Restructure - Stilin

Stilin stated that at the last Restructuring Committee meeting, the organization chart was cleaned up. It now includes current work and items from the Strategic Plan that needed to be incorporated. Stilin stated that the chart should not be viewed as a traditional organization chart – the areas under the three main committees represent responsibilities, not committees. Some may represent project teams; others may not.

With the restructure, a staff member will be assigned to each grouping. Some of the work will go directly to the staff. Stilin stated that RAC should spend more time getting volunteers to handle the actual program implementation so they can focus on the strategic plan.

Leban stated that this new structure will negate old committees. The committees will come up with the ideas and plans and then recommend them to staff for potential implementation. The staff will do the hands on work. RAC can decide how much they want to volunteer for. Ideally, each commissioner will serve on at least one of the top three committees. They can serve on multiple committees or project teams if they choose.

Each committee will be responsible for deciding how to organize itself. This new organization plan will give the RAC a vehicle for strategic planning instead of just doing project implementation. Commissioners inquired about how goals would fit under the new committees. Stilin stated that the goals may need to be re-written to fit this new structure. The Restructuring Committee will create a template for project plans and recurring projects can re-use a previous project plan, making the necessary changes, rather than re-inventing the wheel each time.

Stilin will send out a copy of the document that assigns goals to specific committees. He asked the commissioners to think about what committee they might be interested in serving on and asked them to send all comments to him

D. Ground Rules - Flynn

Flynn stated that he did not get a copy of this document. This will be tabled until the November meeting.

F. Web Committee - Moon

The new website has been updated with the RAC suggestions. More changes were made to the home page, including a side bar that includes more content. Some suggestions were deemed impractical at this time, but will be kept on file for possible implementation at a later date. Funding is limited, which restricts possibilities.

October 25 is the deadline to have the last changes in place. There will be two weeks for the RAC to review and make any final suggestions. The committee will make the final decision on what is used on the site. Once the site is live, things can be adjusted and perfected.

Questions were raised about the basic layout/design of the site. The City has a design guideline that must be adhered to. Moon made recommendations to make it more artistic while still adhering to the guideline requirements.

VIII. VISUAL ARTS

A. Arts Award – Tarapolsi

The Visual Arts Committee would like recommendations for artists (preferably Redmond artists). Please send recommendations to Smith or Lysaght.

Commissioners asked why the standards needed to exist. Tarapolsi and Leban explained that there had been confusion in the past and that the VAC asked that the specifications and standards must be put in writing in the Call for Artists so artists understand the city policy. This included use of logos, fonts, etc.

INTERMISSION – Flynn read wonderful poetry. Next month Shine will read short stories.

IX. PERFORMING ARTS

A. Site Specific Performances - Sambamurti

The final performance will take place on October 24 from 9-11 am at Redmond City Hall and Redmond Post Office. Molten Vocals will be performing "Acoustic Vocals in Public Spaces."

X. LITERARY ARTS

Flynn is waiting for the strategic planning to be completed before planning anything new.

The public can attend literary readings at the Stonehouse Café (first Saturday of each month) and Soul Food Books (third Thursday of each month).

XI. VISUAL ARTS (continued)

A. % for Art - Leban

The % for Art money is for the PSB Project is \$8,250; the fencing money which is available is approximately an additional \$18,000 for materials. Leban did not know how much money was available for the entry way arbor, but he believed it to be between 20k and 30k.

Leban stated that the VAC recommended to spend the money at the PSB. He said that he personally had reservations because we didn't know for sure that the arbor money was available and the fence money was less desirable, but that it was the committee's recommendation to go ahead either way, with the request that both the arbor location and money and the fencing location and money be available as options to the artists.

For Grass Lawn there is \$11,000 available to spend. Leban stated that the VAC also recommended that this money be spent at Grasslawn. Leban mentioned that he had raised the concern that there were already three sculptures in that location, which is more than any other location, and that the committee had made the recommendation with the caveat that the artwork should not be a sculpture and that there was a preference to integrate it with the construction or the building, possibly with something visible from the street.

Stilin wanted to know if there was a possibility of putting something at Overlake because nothing is currently there. He felt that Council had made it clear in the joint meeting that doing things at Overlake was a priority. Commissioners also commented that there are no % for Art projects at Overlake and probably won't be any. Leban stated that Churchill had said that city policy required that money be spend in the place where it was accrued, but that he had not seen the policy and that the city ordinance did not state that.

Motion to spend the money at the Public Safety Building as recommended by the VAC, with the preference that the entryway arbor location and money be made available, possibly along with the fencing location and money: Commissioner Shine.

Second by: Vice Chair Flynn.

Motion carried: 6-0 unanimous

Motion to table the discussion of a sculpture at Grass Lawn until the City's policy can be reviewed: Vice Chair Flynn.

Second by: Commissioner Stilin.

Motion carried: 6-0 unanimous

Flynn volunteered to serve on the Public Safety Building Committee. Leban expressed hope that either Tarapolsi or Siegel (who were not present at the time) would join the panel and he said he could do it if neither of them was available. The responsibility of the committee will be to recommend what goes into the call to artists. Next step will be to review the responses to the call and make a final artist recommendation to staff to process through the appropriate City channels.

XII. ARTS EDUCATION

Krusinski is waiting for the Strategic Plan to be finalized before moving forward. The next meeting will be held in October and she will ask the committee to formulate their strategy.

XIII. MOTION TO ADJOURN

Motion to adjourn by: Commissioner Shine.

Second by: Commissioner Moon

Motion carried: 7-0 unanimous

The meeting adjourned at 9:25 p.m.

Minutes prepared by Recording Secretary, Meagan Farrell.

**NEXT REDMOND ARTS COMMISSION MEETING:
November 9, 2006
Old Redmond School House Community Center
7:00 p.m.**

Redmond Arts Commission

Meeting: October 12, 2006

Audience Present

Please note: Information provided at this public meeting becomes part of the City's permanent record.

NAME	ADDRESS	PHONE